

SITE VISIT INSTRUCTIONS

A site visit is hereby scheduled for February 29, 2012 at 1:00 PM EST.

Potential offerors are encouraged to visit the site in order to gauge the effort required to complete the tasks as described in the Statement of Work, view the existing measurement facility in order to develop drawings and plans for their approach related to interfacing, measurements, staging areas, equipment and materials requirements and to satisfy themselves regarding all general and local conditions that may affect the price.

In no event shall failure to inspect the site constitute grounds for a claim after contract award.

Questions WILL NOT be answered during the site visit. All questions shall be submitted in writing at the site visit or within three (3) days of the site visit via email to eric.sogard@nrlssc.navy.mil.

Offerors are required to supply their own writing and measurement tools and materials. Inquiries should contain the Solicitation Number (N00173-12-R-SE01) and must be addressed to the attention of Code 3235:SE, Mr. Eric Sogard.

To make arrangements to attend, offerors should contact Mr. Eric Sogard, Contract Specialist via e-mail at: eric.sogard@nrlssc.navy.mil by 3:00 PM CST on February 22, 2012. The e-mail request MUST include the following information:

1. Name of the Contractor
2. Name of Each Individual to Attend *
3. Telephone Number of Each Individual to Attend

** Please try to limit the number of people to two (2) from each contractor.*

Offerors are hereby notified that the site visit will take place at the Naval Research Laboratory, Washington, DC. Offerors who are scheduled to attend the site shall pick up their visitors pass at the security gate and then proceed to meeting place at Building 222, RM 115. No cameras, firearms or alcoholic beverages are allowed on the Laboratory. No transmitting devices such as pagers or cell phones are allowed in the site visit area. They should be left in offerors' vehicles.

All Attendees Must Be U.S. Citizens With Valid I.D., and/or Must Have A Valid Green Card In Their Possession The Day Of The Site Visit To Enter The Naval Research Laboratory. (No Exceptions Will Be Made)