

The purpose of this amendment is to:

- A. Answer questions received from potential offers.
- B. Provide amended Request for Proposal, conformed copy attached, see below for specific changes/corrections.
- C. Provide amended Personnel Requirements document, conformed copy attached, see below for specific changes/corrections.

A. Responses to questions received from potential offers:

- 1. “Relative to Section L and M with regard to Past Performance, can the offeror cite a relevant task order on an IDIQ contract instead of the IDIQ contract if the task order is similar in size, scope and complexity to the RFP Section C requirements? The task order detail will provide NRL the requisite insight to gauge relevance and applicability to AVETS activities. If the answer to this question is yes, can more than one task order from the same IDIQ contract be cited as a separate past performance citation?”

ANS: The contractor may cite a relevant task order on an IDIQ contract instead of the IDIQ contract provided that the Task Order is similar in size, scope, and complexity to the RFP section c requirements. Yes, the contractor may cite more than one task order under an IDIQ provided that the size, scope and complexity meet the above requirements.

- 2. Both the SOW and solicitation are silent on location for the work to be performed and specify that place of performance shall be clearly identified in awarded task orders. In order to develop the price for government site work, should the offeror assume the work will be primarily performed at NRL’s Washington D.C. location?

ANS: Work will primarily be performed on-site at NRL

- 3. The hours identified for the program manager do not appear to support the description in SOW paragraph 3.2.1.1.1. Can the program manager and the project manager be the same person?

ANS: Yes

- 4. Transition planning in the solicitation lists multiple timelines (6 months and 90 days in L-14 and 45 days in the SOW). Please clarify the government’s preferred transition period duration, so

that we may plan accordingly. Will a “transition” task order be issued to the winning IDIQ offeror to ensure no gap in support?

ANS: – Transition Planning: The contractor has 45 days after award to Implement their transition plan, and 90 days after award to be completely transitioned.

The L-14 factor 4 section of the RFP now reads as follows:

Factor 4 – Management Plan

The offeror shall provide a detailed transition plan that outlines his strategy for assuring a smooth and effective transition. The Transition Plan shall describe how the offeror’s organization will be staffed, trained, managed and ready to meet the requirements of the SOW at the end of the transition period. NOTE: The plan shall be submitted with the technical proposal.

(a) The Transition Plan shall identify, via a network schedule and a milestone chart, the proposed approach to the phase-in of management and technical personnel and the implantation of control procedures and methods. The offeror shall indicate major interrelationships between transition events on the network schedule. The impact of these interrelationships on the transition schedule, as well as a description of how transition delays will be mitigated, shall be explained in the offeror's Transition Plan.

(b) Management Transition Phasing -- A smooth and effective transition of ongoing management tasks are of critical importance. The offeror shall establish the management controls, procedures and methods necessary to assure the accomplishment of procurement, subcontracting, status reporting, security and personnel staffing. The offeror shall provide convincing evidence that complete transition can be completed within 90 days after contract award (ACIA).

(c) Management of Workload – The offer shall demonstrate their plan to manage multiple complex efforts simultaneously under multiple programs.

5. What is the NAICS code and size standard the IDIQ offeror should use in considering small businesses for the small business utilization plan?

ANS: The correct NAICS code for this solicitation can be found on the FBO advertisement. It is 541712 Research and Development in the Physical, Engineering and Life Sciences (except Biotechnology) The size standard is 500 employees. Any proposed sub-contractors need to have the same NAICS code.

6. For the purposes of providing pricing should the offeror assume the base year to be 1 Oct 2013 thru 30 Sept 2014?

ANS: Yes

7. CLIN 0005 appears two times. Once for CPFF for travel on page 7 and again for supplies and services for FFP on page 8.

ANS: The second instance of CLIN 0005 has been corrected to CLIN 0007.

8. Page 3 of Attachment Number (3) (Personnel Qualifications) indicates that the Astrodynamics Engineer requires a working knowledge of VAX-VMS systems. We suggest that the VAX/VMS requirement be deleted as no longer applicable.

ANS: The personnel requirement now reads as follows. The VAX/VMS requirement has been removed.

2.7. Astrodynamics Engineer

A minimum of 5 years in the analysis and design of orbits for spacecraft is required. This experience includes orbit mechanics analysis, orbit mission planning, fuel budget analysis, flight operations experience, and experience in computer simulation techniques. Programming experience in software languages such as C++, Matlab and FORTRAN and experience with UNIX, Linux, and Windows based workstations and a working knowledge of Satellite Tool kit (STK) is required.

9. Is the word and acronym title for the contract AVEAD or AVETS? The SOW cover page has Aerospace Vehicle Engineering Analysis and Design (AVEAD) while the SOW introduction and Scope uses the description - Aerospace Vehicle Engineering Technical Services (AVETS).

ANS: Use AVETS The title of the procurement is Aerospace Vehicle Engineering Analysis and Design while AVETS refers directly to the Aerospace Vehicle Engineering Technical Services.

10. Section L does not call out the desire for resumes for key personnel to be cited in Section H. Does NRL desire resumes for key personnel to be included in the proposal?

ANS: Yes

11 *Regarding how to submit a compliant price proposal.* (a)The Government provided Attachment 6, Labor Category Rate tables and the total estimated hours by labor category for One and Three Years. Will the government provide a pricing worksheet? (b)Does the Government want the total labor hours by category priced? If yes, for one year or three? Our expectation is that after the AVEADS contractor is selected a task order for on-going support will be issued and therefore does not need to be addressed in this response. (c)And last, we assume the government does not require any pricing by CLIN.

ANS: (a) With this amendment a sample cost summary format is posted. However, it is not mandatory to use this format. (b) yes , (c) yes, please breakdown the pricing by CLIN.