CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. **Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.**

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
0004	A	TDP _____ TM _____ OTHER _____

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR

1. DATA ITEM NO. A001

2. TITLE OF DATA ITEM Special Studies Report

3. SUBTITLE

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

4. AUTHORITY *(Data Acquisition Document No.)*

5. CONTRACT REFERENCE SOO 3.0

6. REQUIRING OFFICE NRL Code 8150.2

7. DD 250 REQ No

8. APP CODE

9. DIST STATEMENT REQUIRED

10. FREQUENCY As Required

11. AS OF DATE

12. DATE OF FIRST SUBMISSION As Required

13. DATE OF SUBSEQUENT SUBMISSION

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
COR		1	
15. TOTAL →	0	1	0

16. REMARKS

Design Drawings: Hardware accompanied by documentation for maintenance and operation; computer code; technical reports detailing the experimental data, results of analysis and other research findings shall be provided.

1. DATA ITEM NO. A002

2. TITLE OF DATA ITEM Contractor On/Off Site Report

3. SUBTITLE

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

4. AUTHORITY *(Data Acquisition Document No.)*

5. CONTRACT REFERENCE SOO 3.0

6. REQUIRING OFFICE NRL Code 8150.2

7. DD 250 REQ No

8. APP CODE

9. DIST STATEMENT REQUIRED

10. FREQUENCY Monthly

11. AS OF DATE

12. DATE OF FIRST SUBMISSION 15 DAC

13. DATE OF SUBSEQUENT SUBMISSION

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
COR		1	
15. TOTAL →	0	1	0

16. REMARKS

A monthly on/off-site labor report is due by the 5th working day of each month, for the preceding month. The report shall include the reporting period, contract number, on/off-site labor hours by employee name and task number.

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
NRL Code 3230.KS			

CONTRACT DATA REQUIREMENTS LIST
(2 Data Items)

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
0004	A	TDP _____ TM _____ OTHER _____

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR

1. DATA ITEM NO. A003

2. TITLE OF DATA ITEM Progress and Status of Funds Report

3. SUBTITLE

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

4. AUTHORITY *(Data Acquisition Document No.)*

5. CONTRACT REFERENCE SOO 3.0

6. REQUIRING OFFICE NRL Code 8150.2

7. DD 250 REQ No

8. APP CODE

9. DIST STATEMENT REQUIRED

10. FREQUENCY Monthly

11. AS OF DATE

12. DATE OF FIRST SUBMISSION 30 DAC

13. DATE OF SUBSEQUENT SUBMISSION

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
COR		1	
15. TOTAL →	0	1	0

16. REMARKS

A monthly cost report shall be provided to the COR by the 15th day of each month for the preceding month. The report shall contain a summary sheet as well as a detail of each task as assigned. Each employee is assigned their own task number. The summary sheet shall include the period the cost covers and a breakdown of cost to data, with a Total for Total Cost incurred, outstanding commitment, total committed, current month's cost incurred, total funding, and total remaining funding. Each task report shall contain a breakdown by on or off-site for each employee containing hourly cost, expended hours, and total cost as well as all other direct cost such as travel and material and all other indirect cost to include overhead, G&A, cost of money, fee etc.

1. DATA ITEM NO. A004

2. TITLE OF DATA ITEM Quarterly Technical Report

3. SUBTITLE

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

4. AUTHORITY *(Data Acquisition Document No.)*

5. CONTRACT REFERENCE SOO 3.0

6. REQUIRING OFFICE NRL Code 8150.2

7. DD 250 REQ No

8. APP CODE

9. DIST STATEMENT REQUIRED

10. FREQUENCY Quarterly

11. AS OF DATE

12. DATE OF FIRST SUBMISSION 120 DAC

13. DATE OF SUBSEQUENT SUBMISSION

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
COR		1	
15. TOTAL →	0	1	0

16. REMARKS

The contractor shall provide a quarterly technical report to the COR. The report shall include progress made by personnel during the quarter.

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
NRL Code 3230.KS			

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. **Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.**

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY:
0004	A	TDP _____ TM _____ OTHER _____

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A005	Final Technical Report		

4. AUTHORITY *(Data Acquisition Document No.)*	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
	SOO 3.0	NRL Code 8150.2	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
No		Once	End of Order
8. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**

16. REMARKS

The final technical report shall be provided within sixty days following the completion of each task order. The report shall include a comprehensive interpretation of findings for each task.

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
COR		1	
15. TOTAL →	0	1	0

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
NRL Code 8150.2			