

CONTRACT DATA REQUIREMENTS LIST
(2 Data Items)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO. 0002	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM Final US Patent Application	E. CONTRACT/PR NO. 10-8150-12	F. CONTRACTOR
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1. DATA ITEM NO. A003	2. TITLE OF DATA ITEM Patentability Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION			
8. APP CODE F		11. AS OF DATE ASREQ	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro

16. REMARKS The contractor shall prepare a final patent application in accordance. Includes ready to file application, drawings suitable for filing, information disclosure statement and non-patent references. Delivery to patent.docketing@nrl.navy.mil. Microsoft Word or compatible format acceptable. Hard copy upon request.	15. TOTAL →
	1 1 0

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A004	2. TITLE OF DATA ITEM Patent Prosecution Documents	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION			
8. APP CODE F		11. AS OF DATE ASREQ	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro

16. REMARKS The contractor shall report all Patent Office Communication concerning the patent application at least three weeks prior to any response due date. Draft of proposed response to any office action. Delivery to patent.docketing@nrl.navy.mil. Microsoft Word or compatible format acceptable. Hard copy upon request.	15. TOTAL →
	1 1 0

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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A. CONTRACT LINE ITEM NO. 0002	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM Patent Legal Services	E. CONTRACT/PR NO. 10-8150-12	F. CONTRACTOR
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1. DATA ITEM NO. A005	2. TITLE OF DATA ITEM PCT Application	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION			
8. APP CODE F		11. AS OF DATE ASREQ	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro

16. REMARKS The contractor shall prepare a ready-to-file patent application suitable for filing under the Patent Cooperation Treaty in accordance with paragraph 4.0. Delivery to patent.docketing@nrl.navy.mil. Microsoft Word, Adobe PDF format or compatible format acceptable. Hard copy upon request.	15. TOTAL →
	1 1 0

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A006	2. TITLE OF DATA ITEM National Phase Application	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION			
8. APP CODE F		11. AS OF DATE ASREQ	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro

16. REMARKS The contractor shall provide copies of National Phase applications, filed in accordance with the SOO. Delivery to patent.docketing@nrl.navy.mil. Microsoft Word, Adobe PDF format or compatible format acceptable. Hard copy upon request.	15. TOTAL →
	1 1 0

17. PRICE GROUP
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A. CONTRACT LINE ITEM NO. 0002	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM Patent Legal Services	E. CONTRACT/PR NO. 10-8150-12	F. CONTRACTOR
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1. DATA ITEM NO. A007	2. TITLE OF DATA ITEM National Phase Application	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION		
8. APP CODE	See Block 16	11. AS OF DATE ASREQ	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

16. REMARKS The contractor shall provide documents to support National Phase Prosecution. Reports of office actions, recommendations, and filing records, in accordance with the SOO. Delivery to patent.docketing@nrl.navy.mil. Microsoft Word, Adobe PDF format or compatible format acceptable. Hard copy upon request.	15. TOTAL →	1	1	0
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A008	2. TITLE OF DATA ITEM Annuity Reports	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION		
8. APP CODE	See Block 16	11. AS OF DATE ASREQ	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

16. REMARKS The contractor shall prepare a report to include, at minimum, case, country, due date and estimated cost of annuity for each country. Separate reports for NRL, NPS and NMRC required. Delivery to patent.docketing@nrl.navy.mil. Microsoft Word, Adobe PDF format or compatible format acceptable. Hard copy upon request. Must be received at least 2 months before Annuity is due.	15. TOTAL →	1	1	0
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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A. CONTRACT LINE ITEM NO. 0002	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM Patent Legal Services	E. CONTRACT/PR NO. 10-8150-12	F. CONTRACTOR
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1. DATA ITEM NO. A013	2. TITLE OF DATA ITEM Copyright legal documents	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION		
8. APP CODE	F	11. AS OF DATE ASREQ	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

16. REMARKS The contractor shall provide legal documentation to support any copyright legal services requested in accordance with the SOO. Delivery to patent.docketing@nrl.navy.mil. Microsoft Word or compatible format acceptable. Hard copy upon request.	15. TOTAL →		1	1	0
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A014	2. TITLE OF DATA ITEM Quarterly Funding Status Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Quarterly	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION		
8. APP CODE	F	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

16. REMARKS The contractor shall provide separate Quarterly Funding Status Report for NRL, NPS and NMRC. Microsoft Word, Excel, Adobe PDF format or compatible format acceptable. Delivery to patents@nrl.navy.mil. Hard copy upon request.	15. TOTAL →		1	1	0
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17. PRICE GROUP
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A. CONTRACT LINE ITEM NO. 0002	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM Patent Legal Services	E. CONTRACT/PR NO. 10-8150-12	F. CONTRACTOR
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1. DATA ITEM NO. A015	2. TITLE OF DATA ITEM Monthly Invoice Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED F	10. FREQUENCY Monthly	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION		
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES	
					Draft	Final
						Reg
						Repro

16. REMARKS The contractor shall provide separate Monthly Invoice Report for NRL, NPS and NMRC. Minimum requirements for monthly invoice to include: Case specific information, including Navy docket number (including identification of country), Law firm docket number, Case biographical information (including filing date, application number, and/or patent number) and Cost information (including Cost estimate provided for invoiced action, Date of cost estimate for invoiced action, Amounted remaining to cost estimate, and Detailed description of services rendered). Microsoft Word, Excel, Adobe PDF format or compatible format acceptable. Delivery to patents@nrl.navy.mil. Hard copy upon request.	15. TOTAL →		1	1	0
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1. DATA ITEM NO. A016	2. TITLE OF DATA ITEM Case Specific Funding Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE SOO	6. REQUIRING OFFICE NRL CODE 1008.2
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED F	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION ASREQ	14. DISTRIBUTION		
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION ASREQ	a. ADDRESSEE	b. COPIES	
					Draft	Final
						Reg
						Repro

16. REMARKS The contractor shall prepare a Case Specific Funding Status Report available upon request. Microsoft Word, Excel, Adobe PDF format or compatible format acceptable. Delivery to patents@nrl.navy.mil. Hard copy upon request.	15. TOTAL →		1	1	0
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17. PRICE GROUP
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