

CONTRACT DATA REQUIREMENTS LIST

Fi Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the

A. CONTRACT LINE ITEM NO. 0001, 0002, 0003, 0004, 0005	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM Administrative Services	E. CONTRACT/PR NO. N00173-	F. CONTRACTOR
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1. DATA ITEM NO. A002	2. TITLE OF DATA ITEM On-Site Manager and Alternate Designation	3. SUBTITLE
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE PWS Par. 1.2.1
6. REQUIRING OFFICE	7. DD 250 REQ LT	
8. APP CODE		9. DIST STATEMENT REQUIRED
10. FREQUENCY 1 Time		11. AS OF DATE
12. DATE OF FIRST SUBMISSION 30 DAC		13. DATE OF SUBSEQUENT SUBMISSION
14. DISTRIBUTION		15. TOTAL
16. REMARKS		17. PRICE GROUP
COR		18. ESTIMATED TOTAL PRICE
Code 3201		
15. TOTAL →		

1. DATA ITEM NO. A003	2. TITLE OF DATA ITEM Quality Control Plan	3. SUBTITLE
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE PWS Par. 1.6.1
6. REQUIRING OFFICE		7. DD 250 REQ DD
8. APP CODE		9. DIST STATEMENT REQUIRED
10. FREQUENCY 1 Time		11. AS OF DATE
12. DATE OF FIRST SUBMISSION 60 DAC		13. DATE OF SUBSEQUENT SUBMISSION
14. DISTRIBUTION		15. TOTAL
16. REMARKS		17. PRICE GROUP
COR		18. ESTIMATED TOTAL PRICE
15. TOTAL →		

1. DATA ITEM NO. A004	2. TITLE OF DATA ITEM Notification of Hazardous Material Spills	3. SUBTITLE
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE PWS Par. 1.10.2
6. REQUIRING OFFICE		7. DD 250 REQ LT
8. APP CODE		9. DIST STATEMENT REQUIRED
10. FREQUENCY ASREQ		11. AS OF DATE
12. DATE OF FIRST SUBMISSION		13. DATE OF SUBSEQUENT SUBMISSION
14. DISTRIBUTION		15. TOTAL
16. REMARKS		17. PRICE GROUP
*If incident occurs after duty hours.		18. ESTIMATED TOTAL PRICE
Code 1240		
COR		
*Code 1222.2		
15. TOTAL →		

1. DATA ITEM NO. A005	2. TITLE OF DATA ITEM Safety Plan	3. SUBTITLE
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE PWS Par. 1.11.2
6. REQUIRING OFFICE		7. DD 250 REQ DD
8. APP CODE		9. DIST STATEMENT REQUIRED
10. FREQUENCY 1 Time		11. AS OF DATE
12. DATE OF FIRST SUBMISSION Start of Contract*		13. DATE OF SUBSEQUENT SUBMISSION
14. DISTRIBUTION		15. TOTAL
16. REMARKS		17. PRICE GROUP
*A Safety Plan shall be provided at the start of the first operational performance period.		18. ESTIMATED TOTAL PRICE
COR		
15. TOTAL →		

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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D. SYSTEM/ITEM Administrative Services	E. CONTRACT/PR NO. N00173-	F. CONTRACTOR
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1. DATA ITEM NO. A006	2. TITLE OF DATA ITEM Government Property Damage/Injury Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE PWS Par. 1.11.3	6. REQUIRING OFFICE
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION	
8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE		b. COPIES
16. REMARKS			COR	Draft	Final
					Reg

16. REMARKS			COR		1
			Code 1222.2		1
			15. TOTAL →		2

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A007	2. TITLE OF DATA ITEM Accident/Mishap Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE PWS Par. 1.11.4	6. REQUIRING OFFICE
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION	
8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE		b. COPIES
16. REMARKS			Code 1240	Draft	Final
					Reg

16. REMARKS			COR		1
The Contractor shall prepare and submit report in accordance with NRLINST 5100.13 (as revised).			COR		1
			15. TOTAL →		2

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A008	2. TITLE OF DATA ITEM Government-Furnished Equipment Inventory	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE PWS Par. 2.1.2.1	6. REQUIRING OFFICE
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7. DD 250 REQ DD	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION 10 DAC	14. DISTRIBUTION	
8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION *	a. ADDRESSEE		b. COPIES
16. REMARKS			COR	Draft	Final
					Reg

16. REMARKS			COR		1
The contractor shall sign a receipt for all government-furnished equipment, as listed in Enclosure (4) of the PWS.			COR		1
*No later than 10 days before completion of contract.			15. TOTAL →		1

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A009	2. TITLE OF DATA ITEM Workload Statistics Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE PWS Par. 5.5 1.1	6. REQUIRING OFFICE
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY QRTLTY	12. DATE OF FIRST SUBMISSION Within 10 days*	14. DISTRIBUTION	
8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE		b. COPIES
16. REMARKS			COR	Draft	Final
					Reg

16. REMARKS			COR		1
*Submitted within 10 days after the end of each quarter.			15. TOTAL →		1

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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D. SYSTEM/ITEM Administrative Services	E. CONTRACT/PR NO. N00173-	F. CONTRACTOR
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1. DATA ITEM NO. A0010	2. TITLE OF DATA ITEM Reports Register	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE PWS Par. 5.14.2	6. REQUIRING OFFICE
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION 15 Aug	14. DISTRIBUTION		
		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	Draft	b. COPIES
						Final
						Reg Repro

16. REMARKS The contractor shall prepare a consolidated roster of reports in accordance with NRLINST 5214.1 (as revised).	COR
15. TOTAL →	
	1

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO. A0011	2. TITLE OF DATA ITEM Overdue Correspondence Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE PWS Par. 5.15.1.1.4	6. REQUIRING OFFICE
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY WEKLY	12. DATE OF FIRST SUBMISSION First Friday after award	14. DISTRIBUTION		
		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	Draft	b. COPIES
						Final
						Reg Repro

16. REMARKS The contractor shall prepare an electronic report to be submitted to management each Friday. Additional distribution in accordance with NRLINST 5216.3 (as revised).	Codes 1000, 1001
15. TOTAL →	
	2
	1
	1
	4

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION		
		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION *	a. ADDRESSEE	Draft	b. COPIES
						Final
						Reg Repro

16. REMARKS	15. TOTAL →
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION		
		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	Draft	b. COPIES
						Final
						Reg Repro

16. REMARKS	15. TOTAL →
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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