

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. CONTRACT ID CODE

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2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 05 MAR 98	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable)
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6. ISSUED BY PROCURING CONTRACTING OFFICE NAVAL RESEARCH LABORATORY (NRL-SSC) ATTN: CODE 3235.PL STENNIS SPACE CENTER, MS 39529-5004	CODE N68462	7. ADMINISTERED BY (If other than Item 6)	CODE
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, State and ZIP Code)          <b>TO ALL OFFERORS</b>	<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO.  N00173-98-R-PL01
	<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11)  20 FEB 98
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers tended.  is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing Items 8 and 15, and returning 04 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer x submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

THE PURPOSE OF THIS AMENDMENT IS TO ANSWER QUESTIONS FROM POTENTIAL OFFERORS AS FOLLOWS:

(SEE PAGE 2)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR          <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY          <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED

1. **QUESTION:** What is the duration of this contract? i.e., Is there a base period and options or is there a fixed duration such as twelve months? If a base period and options, what is the distribution of labor categories and hours per period?

**ANSWER:** See Section F.2 (a).

2. **QUESTION:** The Government contemplates possible multiple awards. In addition, this is an indefinite quantity contract with a minimum of 100 hours and unspecified distribution of labor hours (see paragraph B3). None of the labor categories are designated as key, yet the solicitation includes a key personnel clauses, which indicates that proposed key personnel must be delivered for the first 90 days after contract award (see paragraph H.3) Section L, paragraph L.12 asks for resumes. No specific number of resumes is required, nor are resumes requested in any of the labor categories specifically. Considering all of these uncertainties, it would be impractical for any contractor to propose more than one key person. Request the Government review the key personnel/resume requirements and provide specific guidance on what positions are key and how many resumes are required for which labor categories.

**ANSWER:** Resumes are required for personnel proposed for all four labor categories. All personnel are "key personnel".

3. **QUESTION:** Reference paragraph L.12, Volume I – Technical/Management Proposal, subparagraph a (2), page 37, requires the "technical/management proposal for each task" to be a "separate or readily detachable part of the proposal package". Section M, paragraph M.2.1.(2) includes evaluation of responses to the requirements of the SOW under Management Approach. Please explain the Government's expectations in response to subparagraph a(2) on page 37 more clearly, i.e. the detailed instructions for the technical proposal require a summary, personnel qualifications, a management approach, and past performance information. Is the requirement that each task in paragraph 2 of the SOW be addressed as a separate proposal covering the preceding four elements? Or should the response to SOW tasks be included in the Management Approach section of the technical proposal? Or is there another expectation?

**ANSWER:** A single technical/management proposal that addresses each task in the SOW is required.

4. **QUESTION:** Is there an incumbent?

**ANSWER:** No.

5. **QUESTION:** May we have a copy of the solicitation bidder's mailing list?

**ANSWER:** A solicitation mailing list was not established for this RFP as it is available electronically via the Internet.

6. **QUESTION:** When considered against the actual requirements of the SOW (e.g., help desk operations, software and hardware engineering services, network applications engineering, and conversion of OCEANMIS subsystems to Oracle client-server tools), the requirement for eight years of experience in computerized accounting systems for the Senior Information Systems Developer seems incongruous. In our opinion, the Government would be better served by an individual who has the same amount of experience, but with an emphasis on analysis of requirements for systems engineering, development and integration, a mix of skills that is not likely to be found in someone with a background in accounting. Therefore, we request that the requirement for eight years of experience in computerized accounting systems be removed from the SOW or clarified.

**ANSWER:** The Statement of Work reflects various components of the Financial Management System which is based on a computerized accounting system. Accounting principles of a double-entry system is used to track prices for goods and services produced and is a primary responsibility in Navy Working Capital Funds which sets operations on a break-even basis. Further identification of accounting cost elements is necessary for Navy Auditing requirements. Depth of knowledge in the application of financial accounting systems previously utilized (DBOF and RMS) ensures complete understanding of the configuration and structure of the Finance Management System. Also, we remind you that award will be made to that offeror whose proposal is determined to be the "best value" to the Government, proposed cost and other factors considered.